Prepare to Administer the Assessment

CALI -- Functional Skills for Independence: Worksheet

Based on the information provided about the steps Bianca's team undertook to prepare for the assessment, note the positive aspects and areas for improvement.

|  |  |  |
| --- | --- | --- |
| Steps | Positive Aspects | Areas for Improvement |
| 1. Consult the *Administration Guide* for the selected domain(s). |  |  |
| 1. Consult the appropriate scoringprotocol for the selected domain and development profile. |  |  |
| 1. Become familiar with the assessment methods. |  |  |
| 1. Consult the guide *Preparing for the Structured Assessment* if the domain being assessed uses structured assessment. |  |  |
| 1. Prepare the materials. |  |  |
| 1. Decide on an appropriate location for administering the structured assessment or carrying out an observation session with the learner. |  |  |
| 1. Consult those involved and inform them about the structured assessment or observation sessions. |  |  |