Prepare to Administer the Assessment

CALI -- Functional Skills for Independence: Worksheet

Based on the information provided about the steps Bianca's team undertook to prepare for the assessment, note the positive aspects and areas for improvement.

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| Steps | Positive Aspects | Areas for Improvement |
| 1. Consult the *Administration Guide* for the selected domain(s).
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| 1. Consult the appropriate scoringprotocol for the selected domain and development profile.
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| 1. Become familiar with the assessment methods.
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| 1. Consult the guide *Preparing for the Structured Assessment* if the domain being assessed uses structured assessment.
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| 1. Prepare the materials.
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| 1. Decide on an appropriate location for administering the structured assessment or carrying out an observation session with the learner.
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| 1. Consult those involved and inform them about the structured assessment or observation sessions.
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